



**Natchez Balloon Festival (NBF)
Natchez, Mississippi
October 18-20, 2019
Arts & Crafts Vendor Application**

Application Deadline: September 20, 2019

Please do not send payment until your application has been approved for participation.

Booth fee payment deadline October 4, 2019

First Name

Last Name

Business or Studio Name

Address

City

State

Zip Code

Phone

Email

Website/social media handle(s)

Which category or categories best describe what you are interested in selling: (see artist information letter for category breakdowns)

- Painting
- Photography
- Sculpture
- Decorative Arts
- Functional Crafts
- Mixed Media
- Graphics, Drawings & Printmaking
- Woodworking
- Jewelry
- Pottery/Ceramics
- Other

Describe your medium(s) to be displayed and sold:

Digital photos of current work /products must be submitted with the application and emailed to artmarketnbf@gmail.com. Applications will NOT be accepted without photos depicting work/products to be sold.

Description/Work Title of Image #1 _____

Description/Work Title of Image #2 _____

Description/Work Title of Image #3 _____

Description/Work Title of Image #4 _____

Please include a photo of your booth #5

Booth Size: ___ 10'x10' (\$150.00) ___ 10'x20' (\$300.00) Other - Specify size _____

I, _____, agree to abide by the rules of the Natchez Balloon Festival and I understand that Natchez Balloon Festival, Historic Natchez Foundation, the City of Natchez and all participating parties are not responsible for any loss, damage, or stolen merchandise or any personal injuries, nor will I be a party to any legal action. I authorize Natchez Balloon Festival to use my slides and any information for publicity purposes in advertising and Natchez Balloon Festival publications.

Applicant's Signature

Date



**Natchez Balloon Festival (NBF)
Natchez, Mississippi
October 18-20, 2019
Artist Information**

October 18-20, 2019 will mark the 34th annual Natchez Balloon Festival in Natchez, Mississippi. The Natchez Balloon Festival is a weekend long hot air balloon festival featuring regional and national musical acts held atop the Natchez bluff overlooking the Mississippi River. Starting with the "Balloon Glow" Friday night, and continuing through Sunday evening, the Natchez Balloon Festival is one of the most well-attended annual events in Natchez with over 15,000 attendees.

Festival Hours:

Friday, October 18th: 5:00 PM-11:00 PM

Saturday, October 19th: 2:00 PM-11:00 PM

Sunday, October 20th: 1:00 PM-6:00 PM

Arts & Crafts Fair Exhibition Hours:

Saturday, October 19th: 10:00 AM-6:00 PM

Sunday, October 20th: 11:00 AM-6:00 PM

Arts & Crafts Fair Location:

All arts & crafts booths will be located on festival grounds on the east side of S. Broadway Street between Main Street and Orleans Street. There will be two public entrances to the festival – one near the intersection of S. Broadway Street and Main Street and the other on Orleans Street near the intersection of S. Broadway Street and Orleans Street. Festival guests will enter the festival either directly in front of the arts & crafts booths or beside them.

Arts & Crafts Categories:

Decorative: wall hangings, stained glass, garden art, etc.

Functional Crafts: musical instruments, soap, baskets, clothing, purses, leather, etc.

Graphics, Drawings and Printmaking

Jewelry

Mixed Media: works combining two or more mediums

Painting: oils, acrylics, watercolor

Photography

Pottery/Ceramics

Sculpture: 3D forms including clay, metal, glass, fiber, wood, etc.

Woodworking: furniture, bowls, carvings, etc.

Artists may submit applications for more than one category. Artists can share a booth space. All art intended for sale and display in a single booth must be submitted for approval on one application.

Excluded submission types include commercially manufactured items like T-shirts, commercial jewelry, and mass-produced items. Food items are prohibited.

Artist Selection Process:

The Natchez Balloon Festival Committee will select participants based on the perceived quality and skill in workmanship, original and creative ideas and attractiveness of display. It is important to submit images of your work that are current, quality photos that show your work in the best possible way. Images must be representative of the works that will be shown at NBF. Committee decisions are final.

Artist Notification:

Artists will be notified of their selection/non-selection via e-mail by September 23, 2019.

Booth Spaces/Fees:

10'x10' vendor space: \$150.00

10'x20' vendor space: \$300.00

Prices for larger spaces can be negotiated.

Each artist will receive full weekend admission to the festival for themselves and one other person. Each pass has a \$40 value.

Amenities:

Booth sitters provided for 15-minute intervals upon request.

Portable restroom provided for artists.

Booth Fee Deadline:

All booth fees are due by **October 4, 2019**. Checks should be made payable to **Great Mississippi River Balloon Race** and mailed to **Natchez Balloon Festival, P.O. Box 1775, Natchez, MS 39121**. **No refunds** will be made for any reason, including inclement weather.

Security:

NBF will provide a security guard to patrol the arts & crafts fair from 6:00PM on Saturday, October 19 until 10:00am on Sunday, October 20. Ultimately, artists are responsible for the security of their props, displays, works and any other items in their possession on the grounds and surrounding area of the Natchez Balloon Festival. Artists bear the responsibility for all setup and security needs for their exhibits.

Electricity is not available. Generators are prohibited.

Artists are responsible for ensuring that their tent and its accompanying structures are properly secured especially in the case of rain or wind. All tents/structures must be secured by substantial weights. All booth spaces are on pavement.

Rules and Regulations:

Exhibiting artists must be at least 18 years of age.

Artists must exhibit the full two (2) days of the show and be in their booths during designated exhibition hours. Artists must be present. Sales representatives are prohibited.

Failure to exhibit during designated exhibition hours may result in artist application being declined next year.

Artists may exhibit later than the designated exhibition hours on Saturday and Sunday.

Artists must provide their own tent, tables, chairs, displays, cords, lights and anything else needed for the completion of booth space.

Vehicles are not allowed in the exhibit area during exhibition hours.

The Festival does not require artists to show proof of insurance; however, it is recommended that each artist be covered under their own insurance.

Sales Taxes:

The Mississippi State Tax Commission requires that NBF collect sales tax forms and sales taxes from each vendor. The tax forms will be distributed at check-in on Saturday morning. The completed forms and sales taxes will be collected on Sunday before artists leave. Sales tax payments can be made in cash or check made payable to Great Mississippi River Balloon Race.

If you have any questions, do not hesitate to call, text, or email. We look forward to seeing you in October!

Kind Regards,

Katelee Laird

601-431-1965

Artmarketnbf@gmail.com